

Minutes of the Borough Council Zelienople, PA

1/12/2026

7:00 PM

Council-Regular

MasterID: 809

The January 12, 2026, Council Meeting of the Zelienople Borough Council was called to order at 7:00 PM by Council President Gregg Semel in the Council Chambers located at 111 W. New Castle St., Zelienople, PA 16063. In attendance were Council Members Gregg Semel, Andrew Mathew III, Steve Schoppe, Dan Fritch, Karen Lyle, Doug Foyle, and Mayor Thomas Oliverio. Spencer Mathew did not attend.

Borough Manager Andrew Spencer, Police Chief James Miller, and Borough Engineer Tom Thompson were also in attendance.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Chief Miller.

Mayor Oliverio issued an Oath of Office to Doug Foyle.

VISITORS:

Elliott Cramer, Eric Bozarth, and Zane Bozarth

Mayor Oliverio gave recognition to Mary Hess for 16 Years of Service on Borough Council

Trivia Question – none

Elliot Cramer commented on his support for the Thursday Night Open Air Market.

CONSENT AGENDA:

A motion was made by Mr. Mathew, seconded by Mr. Fritch, to approve:

- Minutes of December 8, 2025 Council Meeting.
- Minutes of January 5, 2026 Council Reorganization Meeting
- Transfer of Funds, \$150,000 from the Electric Fund to the General Fund, if needed.
- Transfer of Funds, \$50,000 from the Water Fund to the General Fund, if needed.

Motion carried 6-0.

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OLD BUSINESS:

None

NEW BUSINESS:

BILLS TO BE PAID

A motion was made by Mr. Mathew, seconded by Mr. Schoppe, to accept the "bills to be paid report" for January 12, 2026, totaling \$719,597.56.

Motion carried 6-0.

CONSIDER REAPPOINTMENT OF DOUG FOYLE TO THE LIBRARY BOARD

A motion was made by Council Member Mr. Mathew, seconded by Council Member Ms. Lyle to reappoint Doug Foyle to the Zelienople Library Board for a three (3) year term effective January 1, 2026 through December 31, 2028.

Motion carried 6-0.

CONSIDER REAPPOINTMENT OF MICHAEL ENGLISH TO THE LIBRARY BOARD

A motion was made by Council Member Mr. Foyle, seconded by Council Member Mr. Schoppe to reappoint Michael English to the Zelienople Library Board for a three (3) year term effective January 1, 2026 through December 31, 2028.

Motion carried 6-0.

CONSIDER REAPPOINTMENT OF PAUL KRAMER TO THE WESTERN BUTLER COUNTY AUTHORITY BOARD (WBCA)

A motion was made by Council Member Mr. Foyle, seconded by Council Member Mr. Mathew to reappoint Paul Kramer to the Western Butler County Authority Board for a five (5) year term effective January 1, 2026 through December 31, 2030.

Motion carried 6-0.

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CONSIDER RESOLUTION #551-26 TO REAPPOINT WAYNE FRANKENSTEIN TO THE ZONING & HEARING BOARD (ZHB)

A motion was made by Council Member Mr. Mathew, seconded by Council Member Mr. Foyle to approve Resolution #551-26 reappointing Wayne Frankenstein to the Zoning Hearing Board for a three (3) year term effective January 1, 2026 through December 31, 2028.

A full and true copy of Resolution #551-26 can be found in the Resolution Book.


Borough Manager

Motion carried 6-0.

CONSIDER APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR

A motion was made by Council Member Mr. Mathew, seconded by Council Member Mrs. Lyle to appoint Bonnie Forsythe as Emergency Management Coordinator for the Borough of Zelienople. The Borough, as a member of the Southwest Butler County COG, provides oversight of certain aspects of the Harmony Fire District. The COG, in collaboration with the fire district, recommended hiring and jointly funding an administrator to serve as the fire district's bookkeeper and assist the fire district president. This administrator is also expected to assume the role of Emergency Management Coordinator (EMA), a position that primarily coordinates external resources during large-scale disasters. Each municipality served by the Harmony Fire District, as well as part of the COG oversight committee, will take action to appoint Bonnie Forsythe.

Motion carried 6-0.

CONSIDER STEP INCREASE IN LINEMAN CLASSIFICATION FOR ELECTRIC DEPARTMENT PERSONNEL

A motion was made by Council Member Mathew, seconded by Council Member Mr. Schoppe to reclassify Kalen Bailey from Groundman to Class III Lineman, Grade 19, at a rate of \$26.00 per hour effective with the February 13, 2026 pay date. Kalen Bailey, a Groundman in the Electric Department, completed both academic and hands-on training as part of the Borough's Lineman Training Program, developed with Northwest Lineman College and AMP. Based on his progress and demonstrated skills, HRC and Administration recommended approving and promoting Kalen Bailey to a Class III Lineman.

Motion carried 6-0.

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CONSIDERATION FOR PIATT COMPANIES RELEASE NO. 5 – GLADE RUN VILLAGE PHASE 3B

A motion was made by Council Member Mr. Schoppe, seconded by Council Member Mrs. Lyle to approve Piatt Companies Release No. 5 in the amount of \$160,517.50 for Glade Run Village Residential Development Phase 3B. GFT has reviewed this request and confirmed that the materials have been installed and recommended approval of the release.

Motion carried 6-0.

CONSIDERATION LOT CONSOLIDATION PLAN APPROVAL – PERRY WAY

A motion was made by Council Member Mr. Mathew, seconded by Council Member Mr. Foyle to approve the lot consolidation plan for parcels 550-S5-G3A, G3AA, and G3AB located at 527/529 Perry Way. JECMP Holdings submitted the South Zelienople LLC Lot Consolidation administrative plan review for 527/529 Perry Way. Borough Engineer, Borough Planning Commission Chair, and Borough Council President reviewed the consolidation plan and have recommended approval.

Motion carried 6-0.

OTHER BUSINESS:

None

REPORTS:

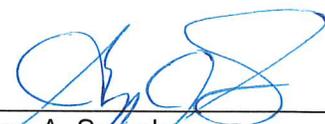
None as they are reserved for the last meeting of the month.

Being no further business, President Semel closed the meeting at 7:30 PM.

ATTEST:



Andrew C. Spencer
Borough Manager



Gregg A. Semel
Council President

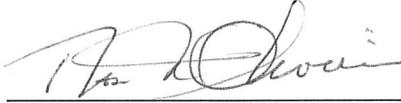
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Approved by me on this 26th day of January 2026.



Thomas M. Oliverio
Mayor